

Gregory C. Brohamer

OBJECTIVE

Provide excellent Production Accountant services.

SPECIAL SKILLS

- **Computer Skills** : Cross - Platform capabilities, Efficient in Microsoft Office, Global Vista, PSL, and Quickbooks
- **Enthusiastic** and goal-oriented professional with 5+ years experience in Production Accounting and Payroll Services. Self-directed work style. Excellent troubleshooting abilities.
- **Demonstrates strong abilities** in anticipating/responding to department and production needs.

EXPERIENCE

Assistant Accountant/Payroll Master | Sunny Television Productions, Culver City, CA | 05/08- Present

- Responsible for AFTRA, DGA, WGA, IATSE, Teamsters and Non-Union crew payroll for “It’s Always Sunny in Philadelphia” Season 4
- Assist with budgets, talent and crew contracts, cost reports and journal entries
- Respond to agents, managers, cast and crew regarding contract, payroll and employment status issues

Assistant Accountant/Payroll Master | Reveille Studios, North Hollywood, CA | 04/08- 05/08

- Responsible for AFTRA, DGA, IATSE and Non-Union crew payroll for multiple productions including “Shear Genius 2”, “Legally Blonde The Musical”, and “America’s Favorite Mom”
- Assisted with budgets, talent and crew contracts, cost reports, and journal entries
- Responded to agents, managers, cast and crew regarding contract, payroll and employment status issues

Assistant to Chief Financial Officer | Good Swartz Brown & Berns, Los Angeles, CA | 11/08- 04/08

- Responsible for Accounts Payable
- Assisted in Accounts Receivable duties
- Responded to firm partners, office manager and CFO for various tasks

Assistant Accountant/Payroll Master | Nickelodeon on Sunset, Los Angeles, CA | 07/06 - 11/07

- Responsible for AFTRA, DGA, WGA, IATSE and Non-Union crew payroll for multiple productions including “iCarly”, “Zoey 101”, “Unfabulous”, “Drake & Josh”, and various productions
- Assisted with budgets, talent and crew contracts, cost reports and journal entries
- Responded to agents, managers, Nickelodeon New York, cast and crew regarding union, contract, payroll and employment status issues

Assistant Accountant/Payroll Master | Stu Segall Studios, San Diego, CA | 01/06- 07/06

- Responsible for IATSE, AFTRA, and Non-Union payroll of cast for multiple television shows including “Desire” and “Fashion House”
- Supervised two Payroll Assistants and two Payroll Clerks

- Assisted with budgets, talent and crew contracts, cost reports and journal entries
- Responded to agents, managers, Fox Television, cast and crews regarding union, contract, payroll and employment status issues

Manager of Operations | Ultima Group Nutraceuticals, La Jolla, CA | 01/05- 01/06

- Maintained accounts payable and receivables, managed customer inquiries, and daily office operations
- Liaison between President and fulfillment house, vendors and workers
- Assisted in marketing and advertising for products, company and promotions

Marketing Coordinator | The Murphy Group, Windermere Exclusive Properties, Carlsbad, CA | 01/03-01/05

- Responsible for marketing and advertising for The Murphy Group
- Maintained website content, business contact databases, and daily office operations
- Actively recruited and trained real estate agents for The Murphy Group and Windermere

Assistant Accountant/Payroll Master | Nickelodeon on Sunset, Los Angeles, CA | 11/01- 11/02

- Responsible for IATSE and Non-Union payroll of cast and crew for multiple television shows including “Taina 2”, “All That”, “The Nick Cannon Show”, “Drake & Josh”, “Spongebob Squarepants”
- Assisted with budgets, talent and crew contracts, cost reports and journal entries
- Responded to agents, managers, Nickelodeon New York, cast and crew regarding union, contract, payroll and employment status issues

Assistant to Valerie Fitzgerald/Director of Sports Division | Coldwell Banker, Beverly Hills, CA | 07/98 - 10/01

- Responsible for Ms. Fitzgerald’s business/personal accounts, and represented Ms. Fitzgerald at business, social and charity events
- Assisted office manager with business operations
- Utilized sports and industry contacts to generate business
- Supervised four staff members

Assistant to Sylvester Stallone | Sylvester Stallone, Beverly Hills, CA | 11/98 - 05/99

- Liaison between Mr. Stallone and designers, contractors, vendors and workers
- Coordinated cross-country relocation of Mr. Stallone’s household
- Performed various tasks for business managers and production companies
- Responsible for maintaining household and reporting on progress of renovations

Equipment Coordinator | Los Angeles Kings Hockey Club, Los Angeles, CA | 01/95 - 08/98

- Assisted players, coaches and managers with equipment
- Responsible for accurate inventory of equipment
- Coordinated transfer of equipment for the Los Angeles Kings and visiting NHL teams between airport and practice/game facility
- Maintained dressing rooms for the Los Angeles Kings and visiting teams

EDUCATION

Pepperdine University, Malibu, CA | Bachelor of Arts in Psychology, December of 1994
 Equipment Manager for Men’s Basketball team with athletic scholarship,
 1991-1994